

To: Brown, Jaime[brown.jaime@epa.gov]
From: Wallace, Jim L
Sent: Wed 4/9/2014 9:47:10 PM
Subject: EPA visit of BP Whiting Refinery - Tuesday, April 15 at 10:00 am

Dear Mr. Brown,

Per our conversation today, in preparation for the visit on Tuesday, I understand there will be eight staff members from the EPA visiting the site.

Please let me know if the following agenda works for you:

Once your team checks into the main entrance, we will meet in one of our conference rooms for an orientation and discuss the day's objectives. We will then start our tour. I understand you would like to visit the following areas...

- The oil water separator area (Note: The outfall to the lake can be viewed from this unit.)
- The fractionating towers on the pipestill
- The area where the oil originated (storage tank)
- The cooling water system

Once the tour is over, we will come back to the office to discuss the following...

- The Facility Response Plan
- The Spill Prevention, Control and Countermeasure Plan
- The diagram on the cooling system

I understand you will be bringing your own Nomex, Steel-toed shoes and hard hats. We will provide H2S monitors.

If you provide me a list of attendees, I will make sure we have badges made up for them so they

don't have to wait at the front entrance.

Parking is very limited. Do you know how many vehicles from your team will be arriving into the main parking lot?

Since the tour and discussion will most likely last through lunch, I would like to work through the logistics on that issue to make sure the EPA team gets lunch. Do you want BP to order lunch for the EPA team or would you prefer to do something else?

Please let me know if any comments or changes.

Jim Wallace

630-536-3431 Office

Ex. 6 - Personal Privacy Cell